

**2018/2019**  
**PLUMBERS • PIPEFITTERS • HVAC • WELDING**  
**LOCAL 502 APPRENTICESHIP PROGRAM**

Follow the STEPS below and complete all items listed:

**Step 1:** Read, sign, and date page 2.

**Step 2:** Fill in all information required on application pages 3 and 4.

**Step 3:** Complete the questionnaire portion of the application on pages 5 and 6.

**Your Application will not be accepted if you do not provide the following documents:**

Please note: This Office will not make copies. Copies and originals of requested documents will not be returned.

**Step 4:** Copy of your High School Diploma or GED Certificate.

**Step 5:** Obtain an Official High School Grade Transcript with Seal (original) or  
An Official Report of GED Test Results (original).

**\* All High School graduates must have one complete year of Algebra.**

**Step 6:** Copy of your Birth Certificate.

**Step 7:** Copy of your Social Security Card.

**Step 8:** If you were in the military, include a copy of the Military Form DD-214.

**Step 9:** Copy of your current Driver's License.

**Step 10:** Include a simple resume.

**Step 11:** \$40 Nonrefundable application fee. Payment can be made by cash, check or money order payable to **Local 502 E & T**. We can accept Credit and Debit card payments with an additional \$3.00 fee.

PLEASE RETURN YOUR COMPLETED APPLICATION TO THE **TRAINING CENTER OFFICE** AT THE ADDRESS BELOW BETWEEN THE HOURS OF **9:00 a.m. and 3:00 p.m. MONDAY - THURSDAY**. APPLICATIONS THAT DO NOT HAVE ALL REQUIRED DOCUMENTS AND FEES **WILL NOT BE ACCEPTED**. CALL **502-778-3380** IF YOU HAVE ANY QUESTIONS.

All complete applications must be returned to the  
**TRAINING CENTER** at  
**4340 Crittenden Drive, Louisville, KY. 40209**  
**NO LATER THAN 3 PM ON JANUARY 31<sup>ST</sup>, 2019.**

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**REQUIREMENTS TO QUALIFY FOR ENTRANCE**

**(AS LISTED IN THE QUALIFICATIONS OF APPLICANTS FOR APPRENTICESHIP IN THE NATIONAL GUIDELINE STANDARDS FOR APPRENTICESHIP)**

1. Must be at least 18 years of age.
2. Must present a Birth Certificate.
3. Must present a high school diploma along with an official transcript or a high school equivalency certificate (GED).
4. If you have a military background, a military transfer or discharge form DD-214 is required

**REQUIREMENTS TO MAINTAIN ENROLLMENT AS AN APPRENTICE**

1. Every apprentice must serve as an apprentice under probationary status for a period of 1 year. This includes 1,800 – 2000 hours of on-the-job training.
2. Every apprentice must attend the apprenticeship program for a 5 year period. This period includes 9,000 – 10,000 hours of on-the-job training.
3. Each apprentice must report to class and work on a consistent basis.
4. Every apprentice must provide their own transportation to and from the job site.
5. Every apprentice must work under the direction of a Journeyman on the job site. All duties must be performed to the satisfaction of the supervisor and/or instructor.
6. Each apprentice must regularly attend related training classes and maintain an acceptable average in those classes.
7. Text materials must be purchased for use in class as directed by the instructor.
8. All rules and regulations must be abided as standardized by the Joint Apprenticeship and Training Committee (JATC).

By signing below, you acknowledge that you have read and understand the above requirements expected of you once you have been accepted into the Local 502 Joint Education and Training Apprenticeship Program.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Applicant's Signature)

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## Application for Apprenticeship

APPLICANT INFORMATION											
Last Name			First			M.I.		Date			
Street Address						County					
City				State		ZIP					
Phone				E-mail Address							
Date of Birth			Social Security No.			Male <input type="checkbox"/>		Female <input type="checkbox"/>			
Craft of Interest: <b>(Choose One)</b>		Plumbing <input type="checkbox"/>		Pipefitting <input type="checkbox"/>		HVAC <input type="checkbox"/>		Welding <input type="checkbox"/>			
Are you a citizen of the United States?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>		NO <input type="checkbox"/>
Are you currently employed?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, how long?				
Is this the first time applying with us?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, when did you last apply?				
American Indian or Alaskan Native		<input type="checkbox"/>		Black		<input type="checkbox"/>		Asian or Pacific Islander		<input type="checkbox"/>	
Hispanic		<input type="checkbox"/>		White		<input type="checkbox"/>		Other		<input type="checkbox"/>	
High School											
From			To			Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>	
GED		YES <input type="checkbox"/>		NO <input type="checkbox"/>							
College											
From			To			Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Degree											
Other											
From			To			Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Degree											
PREVIOUS EMPLOYMENT – PLEASE START WITH YOUR CURRENT OR LAST EMPLOYER											
Employer						Phone					
Address						Supervisor					
Job Title				Starting Salary \$				Ending Salary \$			
Responsibilities											
From			To			Reason for Leaving or Still Employed?					
May we contact your previous supervisor for a reference?						YES <input type="checkbox"/>		NO <input type="checkbox"/>			

Employer		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Employer		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

<b>MILITARY SERVICE</b>	
Branch	From To
Date of Discharge	Type of Discharge
Length of Service	

<b>DISCLAIMER AND SIGNATURE</b>	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to acceptance to the program, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date

Applicant's Name

Date

The following questions in no way reflect the qualifications used determine who is selected into the Local Union 502 Apprenticeship Training Program. They are intended for the sole purpose of getting to know potential candidates.

**1. HOW DID YOU LEARN ABOUT THE LOCAL 502 APPRENTICESHIP PROGRAM?**

**2. WHY ARE YOU INTERESTED IN BECOMING A PLUMBER, PIPEFITTER, HVAC TECH OR WELDER?**

**3. WHAT MAKES YOU A GOOD CANDIDATE FOR APPRENTICESHIP TRAINING?**

**4. WHAT ASPECTS OF THE PLUMBING AND PIPEFITTING TRADE ARE YOU FAMILIAR WITH?**

**5. WHAT IS THE BEST PERSONAL TRAIT OR CHARACTERISTIC THAT YOU HAVE AS AN INDIVIDUAL?**

**6. ARE YOU AVAILABLE TO ATTEND APPRENTICESHIP TRAINING TWICE A WEEK FOR 3 ½ HOURS, WITH NO LESS THAN 246 HOURS A YEAR (AUGUST THROUGH JUNE) FOR A TOTAL OF 5 YEARS? IF NOT, WHY?**

**7. WHAT SPECIFIC SKILLS, LICENSES, OR CERTIFICATIONS DO YOU POSSESS WHICH ARE RELATED TO THE PLUMBING AND PIPEFITTING TRADE?**

**8. DO YOU HAVE ACCESS TO AN AUTOMOBILE FOR GETTING TO THE JOB SITE AND TO CLASSES? IF NOT, EXPLAIN.**